



## Office of Financial Aid

(910) 672-1325 FAX (910) 672-1423

Email: [финаid@uncfsu.edu](mailto:финаid@uncfsu.edu)

### Consortium Agreement Checklist

#### Student Requirement

- The student is required to complete the first page of the consortium agreement.

#### Host Institution Requirement

- The Host institution is required to complete the second page of the consortium agreement.
- Attach a copy of the class schedule from the Host Institution for the current semester attending.
- Attach an invoice from the Host Institution's, Business Office for the current semester attending.

#### Home Institution Requirement

- The Home institution is required to complete the second page of the consortium agreement.
- The *Approval to Pursue Course(s) at Another Institution Form* **must** be signed by the student's current FSU Advisor. (The student will leave the form with the advisor, and he or she will forward it for processing on the student's behalf).

#### What's the Next Step?

- The student will need to return the completed agreement to Fayetteville State University, Office of Financial Aid, Lilly Building. The forms can be emailed to [финаid@uncfsu.edu](mailto:финаid@uncfsu.edu), fax to (910) 672-1423, or the student can drop the forms off to the Office of Scholarships & Financial Aid.
- The consortium agreement will need to be submitted to the Office of Financial Aid by 5:00 PM on:

| Term        | Due Date        |
|-------------|-----------------|
| Summer 1    | June 7, 2019    |
| Summer 2    | July 7, 2019    |
| Fall 2018   | August 21, 2019 |
| Spring 2019 | TBA             |

- For questions, please contact the Office of Financial Aid at 910-672-1325, or by email at [финаid@uncfsu.edu](mailto:финаid@uncfsu.edu).